



Republic of the Philippines  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES**  
Regional Office No. 08  
MRGP Commercial Bldg., Marasbaras, Tacloban City  
Landline: (053) 832-4655/ (053) 888-1971

## **BIDS AND AWARDS COMMITTEE**

**Minutes of the Meeting**  
**February 14, 2022, 9:30am**  
**2<sup>nd</sup> floor Conference Area**

PREBID CONFERENCE FOR THE PROJECT: R8 22-01-0004 SUPPLY AND DELIVERY OF VARIOUS FEEDS FOR THE IMPLEMENTATION OF BFAR 8 PROJECT IN THE REGION

### **I. ATTENDANCE**

#### **Bids and Awards Committee (BAC) Members Present:**

ATTY. DUKE LESTER B. CHUA	Chairperson/Presiding Officer
LEA A. TUMABIENE	Vice-Chairperson
NELIA G. TOMAYAO	BAC Member
EDMAR KRISTOPHER P. PETALLANA	BAC Member

#### **Absent:**

LOREGINIA P. BRIONES	BAC Member
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#### **BAC Technical Working Group Present:**

LUZVIMINDA H. ROBIN	TWG- Admin/End-user
MARGIE RUTH C. ACABAL	TWG- Post- Harvest
PAUL CORDETA	TWG- Office Supplies& Other Supplies
JULIUS CEASAR CABALLES	TWG- Aquaculture/Marine

#### **BAC-SECRETARIAT Present:**

JENNIFER MONTEZON	BAC Secretariat- Head
ROSARIO B. ORBETA	BAC Secretariat- Asst. Head
IVY A. ALBERCA	BAC Secretariat- Staff

#### **END-USERS Present:**

NONE PRESENT

#### **Observers:\***

NONE PRESENT

*\*Invitations to observe the Pre- Bid Conference were sent to Commission on Audit (COA) Team Leader, Philippine Chamber of Commerce and Trade and Industry Tacloban City Inc. (PCCITCI) President and Senior Citizen Association-Tacloban City President, but none attended the pre-bid conference despite such notice.*

#### **Prospective Bidders Present:**

NONE PRESENT

### **II. CALL TO ORDER:**

The BAC Chairperson called the meeting to order at around 9:30am. After determining the existence of a quorum, the BAC Chairman proceeded to treat the official business of the day.

The agenda for February 14, 2022 BAC Meeting is as follows:

<b>Agenda</b>	
A. Pre-Bid Conference	
1.) R8 22-01-0004 SUPPLY AND DELIVERY OF VARIOUS FEEDS FOR THE IMPLEMENTATION OF BFAR 8 PROJECTS IN THE REGION	
ABC: 2,174,035.00	
B. Other Matters	

**III. MINUTES OF THE MEETING:**

BAC Chairperson Atty. Duke Lester B. Chua asked BAC Secretariat staff Ivy Alberca to show on screen the Philippine Bidding Document (PBD) of the project and briefly went over the salient features thereof such as the following: a) approved budget for the contract (ABC); b) delivery schedule; c) payment scheme/schedule; d) technical specifications e) bidding document fee f) schedule of the deadline of submission and opening of bids.

BAC Member Lea Tumabiene noticed the new Approved Budget of the Contract which is, 2,174,035.00 and asked what feeds was added. BAC Secretariat Staff Alberca replied that the additional feeds was BANGUS GROWER FEEDS (EXTRA FLOAT), 29% CP, 25KG/BAG 18 bags at 1,400.00 per bag with a total amount of 25,200.00 from GMFDC- Guiuan E. Samar.

BAC Member Edmar Petallana asked the End-user/BAC Member Maam Nelia Tomayao if the feeds being added requires only exactly 29% CP or may be added the word "at least". Maam Nelia agreed to Sir Edmar to put the word "at least" before the 29% CP content.

The BAC Chairman instructed the BAC Secretariat to make the necessary changes be reflected in the BID Supplement/Addendum and must be posted in the Philgeps website so that the prospective bidders will be informed on what have been discussed during the prebid.

The Presiding Officer inquired the BAC Secretariat on other matters to be discussed. The BAC Secretariat replied that they want to present the minutes of the meeting during the pre-bid conference held last January 31, 2022 for some corrections and clarifications and the BAC agreed so the BAC Secretariat proceeded to show the documents.

After some thorough discussion, the BAC agreed to come into consensus on the final minutes of the meeting of the prebid conference held last January 31, 2022 and further raised a motion to adjourn today's BAC Meeting by BAC Member Nelia Tomayao. Sir Edmar Petallana duly seconded the motion.

**IV. ADJOURNMENT:**

Having no more questions, discussions, and clarifications, the meeting was adjourned at 10:55 am.


Approved By:


  
**ATTY. DUKE LESTER B. CHUA**

*BAC Chairperson*

  
**LEA A. TUMABIENE**

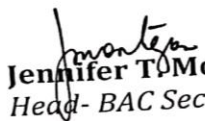
*BAC Vice- Chairperson*

  
**LOREGINIA P. BRIONES**  
*BAC Member*

  
**NELIA G. TOMAYAO**  
*BAC Member*

  
**EDMAR KRISTOPHER P. PETALLANA**  
*BAC Member*

**Certified True and Correct By:**

  
**Jennifer T. Montezon**  
*Head- BAC Secretariat*