



Republic of the Philippines
BUREAU OF FISHERIES AND AQUATIC RESOURCES
Regional Office No. 08
MRGP Commercial Bldg., Marasbaras, Tacloban City
Landline: (053) 832-4655/ (053) 888-1971

BIDS AND AWARDS COMMITTEE

Minutes of the Meeting
May 02, 2022, 9:00am
2nd floor Conference Area

PREBID CONFERENCE FOR THE PROJECT: 1.) R8 22-02-0293 Procurement of Common-Use Office Supplies and Other Supplies not available in PS for official use of BFAR RO8 for FY 2022 2.) R8 22-04-0283 Supply and Delivery of Additional Fiberglass Boat Materials for the Construction of FRP Boats for Typhoon Odette Rehabilitation Assistance to affected fisherfolk in Region 8 3.) R8 22-02-0149 Labor and Materials for the Construction of Seaweed Storage and Drying Facility at Dawahon Island, Bato, Leyte

I. ATTENDANCE

Bids and Awards Committee (BAC) Members Present:

ATTY. DUKE LESTER B. CHUA	Chairperson/Presiding Officer
LEA A. TUMABIENE	Vice-Chairperson
LOREGINIA P. BRIONES	BAC Member
EDMAR KRISTOPHER P. PETALLANA	BAC Member

Absent:

NELIA G. TOMAYAO	BAC Member
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BAC Technical Working Group Present:

LUZVIMINDA H. ROBIN	TWG- Admin/End-user
MARGIE RUTH C. ACABAL	TWG- Post- Harvest
PAUL CORDETA	TWG- Office Supplies& Other Supplies
JULIUS CEASAR CABALLES	TWG- Aquaculture/Marine
MA. RICA O. SOMOOC	TWG- Secretary
JENNIFER G. CHAN	TWG- Office Supplies& Other Supplies
DAN DE SAN MIGUEL	TWG- Capture Fisheries
ANDREW JETHRO TUMABIENE	TWG- Infrastructure

BAC SECRETARIAT Present:

JENNIFER MONTEZON	BAC Secretariat- Head
ROSARIO B. ORBETA	BAC Secretariat- Asst. Head
IVY A. ALBERCA	BAC Secretariat- Staff
MARY FLOR E. CHUA	BAC Secretariat-Staff
BRANDON C. CABAÑES	BAC Secretariat-Staff

END-USERS Present:

LOREGINIA P. BRIONES
VICENTA Z. PROJIMO

Observers: *

Anastacio Abad	Senior Citizen Association-President
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**Invitations to observe the procurement activities were sent to Commission on Audit (COA) Team Leader, and Philippine Chamber of Commerce of Trade and Industry Tacloban City Inc. (PCCITCI) President, Senior Citizen Association President, but none attended the procurement activities despite such notice.*

Prospective Bidders Present:

JOSIETH SANTOS
NOEL REDAJA

Sales Staff- Leyte Paperworld
Representative-RV Construction

II. CALL TO ORDER:

The BAC Chairperson called the meeting to order at around 9:00am. After determining the existence of a quorum, the BAC Chairman proceeded to treat the official business of the day.

The agenda for May 02, 2022 BAC Meeting were as follows:

Agenda
<p>A. Pre-Bid Conference</p> <p>1.) R8 22-04-0293 Procurement of Common-Use Office Supplies and Other Supplies not available in PS for official use of BFAR R08 for FY 2022 ABC: Php 1,123,382.00</p> <p>2.) R8 22-04-0283 Supply and Delivery of Additional Fiberglass Boat Materials for the Construction of FRP Boats for Typhoon Odette Rehabilitation Assistance to affected fisherfolk in Region 8 ABC: Php 1,999,940.00</p> <p>3.) R8 22-02-0149 Labor and Materials for the Construction of Seaweed Storage and Drying Facility at Dawahon Island, Bato, Leyte ABC: Php 1,500,000.00</p> <p>B. Other Matters</p>

III. MINUTES OF THE MEETING:

III.A. PRE-BID CONFERENCE

BAC Chairperson Atty. Duke Lester B. Chua asked BAC Secretariat staff to flash on screen the Philippine Bidding Documents (PBD) of the project and briefly went over the salient features thereof such as the following: a) approved budget of the contract (ABC); b) delivery schedule; c) payment scheme/schedule; d) technical specifications e) terms & conditions, etc.

Listed below are the changes made to the aforementioned contracts subject for pre-bid conference and to be posted in the Philgeps website as BID SUPPLEMENT/ADDENDUM as soon as possible.

1.) Name of Contract: R8 22-04-0293 Procurement of Common-Use Office Supplies and Other Supplies not available in PS for official use of BFAR R08 for FY 2022
Approved Budget of the Contract: Php 1,123,382.00

Original Description/Specifications:	Revised Description/Specifications:
<p>Technical Specifications:</p> <p>Lot 1 items #: 3 & 4, 22, 25 to 29, 44 to 52,54 & 59, 60 & 70, 72, 84 to 90 and 92 to 98</p> <p># 82: Cards, (classic blank PVC cards 0.765mm-30mil)</p> <p>#93: with 500ml</p> <p>Lot 2 items #: 151, 153 & 156, 159 to 163, 167, 170 to 171</p> <p># 154: Laundry detergent powder 5 kg # 155: Laundry detergent powder 10 kg</p> <p>#166: Brush with handle</p>	<p>Technical Specifications:</p> <p>Lot 1 items #: 3 & 4, 22, 25 to 29, 44 to 52,54 & 59, 60 & 70, 72, 84 to 90 and 92 to 98 added the word "specify the brand being offered"</p> <p># 82: Cards, (classic blank PVC cards 0.765mm-30micron)</p> <p># 93: omitted the 500ml</p> <p>Lot 2 items #: 151, 153 & 156, 159 to 163, 167, 170 to 171 added the word "specify the brand being offered"</p> <p># 154 & 155 (merge): Laundry detergent powder 15 kg</p> <p>#166: Toilet Brush with handle and holder</p> <p>Lot 4 item #: 240 added the word (with hot & cold) &</p>

<p>Lot 4 item #: 240</p> <p>Terms and Conditions:</p> <ol style="list-style-type: none"> 1.) That the winning bidder shall deliver the supplies and materials to BFAR Regional Office 8 within sixty (60) calendar days upon receipt of Notice to Proceed. 2.) That the winning bidder must replace damaged supplies and materials ten (10) days upon notice to the winning bidder. 3.) That the payment shall be made after full delivery, paper processed and inspected by BFAR 8 authorized representative. 	<p>“specify the brand being offered”</p> <p>Terms and Conditions:</p> <ol style="list-style-type: none"> 1.) That the winning bidder shall deliver the supplies and materials to BFAR Regional Office 8 within sixty (60) calendar days upon receipt of Notice to Proceed. 2.) That the winning bidder must replace damaged supplies and materials ten (10) days upon notice to the winning bidder. 3.) That the winning bidder shall deliver items/goods with expiration not less than one (1) year from the date of delivery. 4.) That the end-user reserves the right to return items/goods not in conformity with the specifications and brand offered. 5.) That the payment shall be made after full delivery, paper processed and inspected by BFAR 8 authorized representative.
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2. Name of Contract: R8 22-04-0283 Supply and Delivery of Additional Fiberglass Materials for the Construction of FRP Boats for Typhoon Odette Rehabilitation Assistance to affected Fisherfolks in Region 8
Approved Budget of the Contract: Php 1,999,940.00

Original Description/Specifications:	Revised Description/Specifications:
<p>TERMS AND CONDITIONS:</p> <ol style="list-style-type: none"> 1. That the winning bidder shall deliver the materials within 30 days. 2. That the winning bidder shall deliver the materials to CRM Center Diit, Tacloban City. 3. That the payment shall be made after services have been satisfactorily rendered, papers processed and inspected by BFAR authorized personnel. 	<p>TERMS AND CONDITIONS:</p> <ol style="list-style-type: none"> 1. That the winning bidder shall deliver the materials within 30 days upon receipt of NTP. 2. That the winning bidder shall deliver the materials to CRM Center Diit, Tacloban City. 3. That the end-user reserves the right to return any items found to have defects. 4. That the payment shall be made after goods/items have been satisfactorily delivered, papers processed and inspected by BFAR authorized personnel.

3. Name of Contract: R8 22-02-0149 Labor and Materials for the Construction of Seaweed Storage and Drying Facility at Dawahon Island, Bato, Leyte
Approved Budget of the Contract: Php 1,500,000.00

Original Description/Specifications:	Revised Description/Specifications:
<p>Source of Fund: Regular Fund- RA 10861</p>	<p>Source of Fund: GAA 2022</p>

III. B. OTHER MATTERS

The BAC Secretariat presented the minutes of the meeting during the procurement activities held last April 13 & April 25, 2022 for some corrections and clarifications. After a thorough discussion, the BAC agreed to come into consensus on the final minutes of the procurement activities held last April 13 & April 25, 2022 and further raised a motion for the approval of the minutes as corrected by BAC Member Loreginia Briones. BAC Member Edmar Petallana duly seconded the motion. Having no objection to the motion, the chair ruled for the approval of the minutes.

Also, the BAC Secretariat presented the draft template for President’s Certificate and Secretary’s Certificate for corrections and approval of the BAC. After the exchange of observations, the BAC agreed on the final template for the Secretary’s Certificate and President’s Certificate that will be used for further procurement activities.

The BAC decided to differ the scheduled procurement activities on May 10, 2022 to May 16, 2022. The BAC Chairman instructed the BAC Sec staff to issue the necessary announcement for the information of all concerned personnel, prospective bidders and observers.

IV. ADJOURNMENT:

Having no more matters to be discussed, the BAC Chairman declares adjournment of the meeting at around 11:58 am.

Approved By:



ATTY. DUKE LESTER B. CHUA
BAC Chairperson

LEA A. TUMABIENE
BAC Vice- Chairperson



LOREGINIA P. BRIONES
BAC Member

NELIA G. TOMAYAO
BAC Member



EDMAR KRISTOPHER P. PETALLANA
BAC Member

Certified True and Correct By:



Jennifer T. Montezon
Head- BAC Secretariat