



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 8622069  
**Procuring Entity** BUREAU OF FISHERIES AND AQUATIC RESOURCES - REGION VIII  
**Title** R8 22-04-0293 Procurement of Common –Use Office Supplies and Other Supplies not available in PS for Official Use of BFAR RO 8 for FY 2022

#### Area of Delivery

<b>Solicitation Number:</b>	R8 22-04-0293	<b>Status</b>	<b>Awarded</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	2
<b>Classification:</b>	Goods	<b>Document Request List</b>	2
<b>Category:</b>	Office Equipment Supplies and Consumables	<b>Date Published</b>	25/04/2022
<b>Approved Budget for the Contract:</b>	PHP 1,123,382.00	<b>Last Updated / Time</b>	14/07/2022 13:42 PM
<b>Delivery Period:</b>	60 Day/s	<b>Closing Date / Time</b>	16/05/2022 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	KARLEEN R. DESTURA Chief, FAD TABOAN STREET, MARASBARAS, TACLOBAN CITY Tacloban City Leyte Philippines 6500 63-053-8324655 63-053-3211732 bfar8bac@gmail.com		

#### Description

##### INVITATION TO BID (PUBLIC BIDDING)

The BFAR 08, through its Bids and Awards Committee (BAC), invites eligible suppliers to bid for the hereunder contract:

NAME OF CONTRACT: R8 22-04-0293 Procurement of Common –Use Office Supplies and Other Supplies not available in PS for Official Use of BFAR RO 8 for FY 2022  
 Approved Budget of the Contract: PHP 1,123,382.00  
 Contract Period: 60 calendar days  
 Document Fee: Php 5,000.00 (Non-refundable)  
 End-user: Karleen R. Destura - Chief-FAD

##### Description:

- LOT 1: Common Office Supplies
- 1 Whiteboard with aluminum frame, size 242cm length x 122cm with (4x8) 4pieces
  - 2 Yellow pad 10 pad
  - 3 Specialty paper, 8.5"x11" (letter size white) 8 boxes
  - 4 Specialty paper, 8.5"x13" (long size white) 10 boxes
  - 5 Stamp (certified true copy, received, released,) 2 pack
  - 6 Stamping pad ink violet, small 12 bottle
  - 7 STAPLE WIRE, Standard 105 box
  - 8 Stapler with remover, heavy duty, & best quality 15 piece
  - 9 Sticker paper, A4 30 piece
  - 10 Tape 1" double sided 30 roll
  - 11 TAPE DISPENSER, Table Top 4unit
  - 12 Tape, masking tape 1" 67 roll
  - 13 Tape, masking transparent,24mm,50meters 26 roll
  - 14 Tape, masking transparent,48mm,50meters 16 roll

- 15 Tape, packaging tape, 48mm,50 meters length 56 roll
- 16 TAPE, transparent, 24mm, 50 meters 12 roll
- 17 TAPE, transparent, 48mm, 50 meters 52 roll
- 18 Tissue ,3ply 12 roll/pack 27 pack
- 19 Tissue paper (bathroom tissue paper, extra jumbo, 3ply, size:100mmx98mm,9rolls/pack) 42 pack
- 20 Tissue paper 2, ply (12roll/pack) 25 pack
- 21 Puncher, paper, heavy duty with two-hole guide 4 piece
- 22 Retractable Gel Ink Sign Pen 0.7 (Blue) 14 piece
- 23 Scissors, stainless 8", heavy duty & best quality 24 piece
- 24 Sharpener (small, metal) 10 piece
- 25 Sign pen fine, (.5mm) black 82 piece
- 26 Sign pen fine, (.5mm) blue 78 piece
- 27 Sign pen liquid gel ink 0.5mm needle tip (black) 40 piece
- 28 Sign pen liquid gel ink 0.5mm needle tip (blue) 86 piece
- 29 Sign pen liquid gel ink 0.5mm needle tip (green) 10 piece
- 30 Smart Prepaid Load Card (Php300) 10 piece
- 31 Note pad, stick on, 50mmx76mm (2"x3") min 40 pad
- 32 Note pad, stick-on (3"x3") 10 pads
- 33 Note pad, stick-on (3"x4") 45 pads
- 34 Notebook 40 lvs 598 pieces
- 35 Official Record book,300 pages 40 piece
- 36 Official Record book,500 pages 20 piece
- 37 Paper clamps big 7 box
- 38 Paper clip, vinyl/plastic coated,33mm 36 box
- 39 Paper clip, vinyl/plastic coated,50mm 106 box
- 40 Paper Fastener, plastic coated -Big 34 box
- 41 Paper towel (interfold hand towel, (175 folds) 2 ply only 50 pack
- 42 Pencil NO. 3 5 boxes
- 43 Pencil No. 2 12 box
- 44 Pentel pen ink refill (black) 3 bottle
- 45 Pentel pen ink refill (blue) 3 bottle
- 46 Pentel pen ink refill (red) 3 bottle
- 47 Marker ink refill, whiteboard, red 3 bottle
- 48 Marker ink refill, whiteboard, black 13 bottle
- 49 Marker ink refill, whiteboard, blue 3 bottle
- 50 Marker permanent, broad type, black 10 box
- 51 Marker permanent, broad type, blue 8 box
- 52 Marker, whiteboard bullet (blue) 42 piece
- 53 3-Ply Disposable Surgical Face Mask, 50pcs/box, FDA approved 32 boxes
- 54 Flash Drive 64 GB android phone compatible retractable cover OTG 17 pieces
- 55 Globe Prepaid Load Card (Php300) 10 piece
- 56 Gloves, surgical gloves, lightly-powder nitrile examination gloves, 100/box fully-textured, ambidextrous, for medical use, non-latex, non-sterile, medium 2 box
- 57 Glue, (130gram bottle) 20 bottles
- 58 Gun Tucker, heavy duty 1 unit
- 59 Hand sanitizer (225ml), branded 25 bottles
- 60 hanging folders for steel cabinet 2 pack
- 61 Heavy Duty Desktop Sharpener, Big 2 piece
- 62 Extension Cord Voltage Surge Protector, 10m, 4 Universal Outlet with Neon Switches 4 Outlet And 1 ½ Meter 2 piece
- 63 Face Mask, (3-ply disposable surgical face mask, 50 pcs/box) FDA approved 46 boxes
- 64 Folder, A4, (white color) 100pcs/pack 9 pack
- 65 Folder, file folder two holes, (vertical) 8 pieces
- 66 Folder, legal, (white color) 100pcs/pack 30 pack
- 67 Folder, sliding A4, plastic 10 piece
- 68 Folder, Sliding, Transparent Long 8 pieces
- 69 Ethyl Alcohol, 70% solution, 1 gal cap. 2 gal
- 70 Ethyl Isopropyl Alcohol 70% 6 gal
- 71 Document Filer (Durable, Thick, Legal size) 10 piece
- 72 Duct tape, original strength 1.88 in. to 2 in. x 55yds silver 5 rolls
- 73 DYMO label/embossing tapes (assorted colors) @10pcs/box 1 box
- 74 Envelope, documentary for legal size document (500pcs/box) 3 box
- 75 Envelope, expanding with string closure, long, 100pcs/box 17 box
- 76 Envelope, mailing, 500 pc/box 80GSM 5 boxes
- 77 Expanded Folder Long 320 pieces
- 78 Corkboard with aluminum frame, size 242cm length x 122cm width 2 pieces
- 79 Correction tape,8 meters, (heavy duty & best quality) 217 pieces
- 80 Carbon Paper, Blue, Short, 100pcs/pack 1 pack
- 81 Cardboard storage boxes Plain 16" L x 12" W x12"H 10 piece
- 82 Cards, (classic blank PVC cards 0.765mm-30mil) 2 box
- 83 Blank PVC ID Card for Evolis ID Printer 1000 piece
- 84 Ball pen fine point, 0.5mm, black 1068 piece
- 85 Ball pen fine point, 0.5mm, blue 1228 piece
- 86 Ball pen gel type point,0.5mm, blue 20 piece
- 87 Battery (AAA), 4pcs/pack, (heavy duty & best quality) 29 pack
- 88 Battery Alkaline 9V, (heavy duty & best quality) 3 pieces
- 89 Battery Double A Heavy duty (4pcs/pack) 5 pack
- 90 Battery, (AA), 2 piece/pack, (heavy duty & best quality) 20 pack
- 91 Binder clip 1 ½" inch 12 box
- 92 70% isopropyl alcohol with moisturizer, 500ml 44 bottle
- 93 70%, Isopropyl Alcohol with moisturizer, 500ml (Branded) 16 gal
- 94 Bond paper letter size, subs 20, branded 60 reams
- 95 Bond paper, A3 size, subs. 20, branded 6 reams
- 96 Bond paper, legal size subs 20, branded 301 reams

97 Book paper, legal size,80GSM, branded 74 reams  
 98 Book paper, A4 size,80GSM, branded 155 reams  
 Total: 587,492.00  
 LOT 2: Janitorial Supplies  
 144 Transparent re-sealable bags, 5x5", 100 pcs/pack`, 500g cap. 1 pack  
 145 Transparent, re-sealable bags, 8.5x11", 100pcs/pack, 500g cap. 1 pack  
 146 Toilet deodizer,100g, branded 29 pieces  
 147 Trash Bag, Large, Black, (100pcs/pack) 3 pack  
 148 Trash Bin with Wheels and Cover, 80L 5 piece  
 149 Soft broom 25 piece  
 150 Mop Turbo, large size, branded 3 pieces  
 151 Multi-insect killer spray,500ml, water based, branded 27 piece  
 152 Muriatic acid (with technical grade 28.0% to 29.9% hydrochloric acid concentration), 500 ML 24 bottle  
 153 Laundry bar soap 24 bar  
 154 Laundry detergent powder 5 kilogram  
 155 Laundry Powder 10 kilogram  
 156 liquid handwash (250ml) 2 bottles  
 157 Disinfectant bleaching solution, 1-gallon, branded 24 gal  
 158 Door rag (good quality, medium size) 30 piece  
 159 Detergent powder, all purpose, 1kg, branded 38 pack  
 160 Dishwashing liquid (big),500ml/bot-lemon flavor, branded 35 bottles  
 161 Dishwashing liquid (gallon), branded 2 gal  
 162 Dishwashing sponge, 25mm x 75mm x 100mm, heavy duty, branded 25 pieces  
 163 Disinfectant spray, aerosol type,510 grams original scent (original, branded) 12 bottle  
 164 Chlorine powder, 1 kg 3 kilo  
 165 Chlorine, Calcium hypochlorite 60 kilo  
 166 Brush with handle 4 piece  
 167 bath soap (big) 5 piece  
 168 Braided Doormat Rug 15 piece  
 169 Broom stick 50 piece  
 170 Aerosol multi-insect killer (Branded) 500ml 5 bottles  
 171 Antibacterial Bath Soap, (113n to 115 g) 100 pieces  
 172 Face towel, 12 pcs/pack, white 5 pack  
 173 Feather duster 3 piece  
 174 Floor Mop, Large 3 piece  
 Total: 92,410.00  
 LOT 3: IT & Computer Supplies  
 190 Toner cartridge, Develop Ineo 206 3 piece  
 191 Toner LBP 2900,303, black 3 box  
 192 Toner, Develop-Ineo 283 2 piece  
 193 PRINTER, Multifunction color inkjet printer with ADF up to legal size capability and with individual ink tanks 1 unit  
 194 Inkpad for Printer Epson L220 1 piece  
 195 Cartridge 303 4 piece  
 196 CMTCO K Ribbon Cartridge for Evolis ID Printer 6 cart  
 197 Brother Genuine refill for MFC T800W BT5000C,48.8 ml (black) 12 bottle  
 198 Brother genuine refill for MFC T800W BT5000C,48.8 ml (cyan) 8 bottle  
 199 Brother Genuine refill for MFC T800W BT5000C,48.8 ml (magenta) 8 bottle  
 200 Brother Genuine refill for MFC T800W BT5000C,48.8 ml (yellow) 8 bottle  
 201 Brother ink, LC40 - Magenta 10 piece  
 202 Brother ink, LC40- Yellow 10 piece  
 203 Brother ink, LC40-black 10 piece  
 204 Brother ink, LC40-Cyan 10 piece  
 205 brother T500W refill (ink refill) 4 set  
 206 Canon Ink, C740 (black) 6 piece  
 207 Canon Ink, C740 (color) 6 piece  
 208 CANON INK, G1-790 (BK) 10 pieces  
 209 CANON INK, G1-790 (C) 10 pieces  
 210 CANON INK, G1-790 (M) 10 pieces  
 211 CANON INK, G1-790 (Y) 10 pieces  
 212 4GB Audio Voice Sound Recorder MP3 Player (ILD-Px470) 1 unit  
 213 Epson Genuine refill for L220 T6641 (70 ml) 22 bottle  
 214 Epson Genuine refill for L220 T6642 (70 ml) 22 bottle  
 215 Epson Genuine refill for L220 T6643 (70 ml) 22 bottle  
 216 Epson Genuine refill for L220 T6644 (70 ml) 22 bottle  
 217 Epson ink cartridge WP4521 (black) 4 pieces  
 218 Epson ink cartridge WP4521 (cyan) 4 pieces  
 219 Epson ink cartridge WP4521 (magenta) 16 pieces  
 220 Epson ink cartridge WP4521 (yellow) 4pieces  
 221 Epson Refill Ink for L3110 Black 40 bottles  
 222 Epson Refill Ink for L3110 Cyan 31 bottle  
 223 Epson Refill Ink for L3110 Magenta 31 bottle  
 224 Epson Refill Ink for L3110 Yellow 31 bottles  
 Total: 285,980.00  
 LOT 4: Furniture & Fixtures  
 234 Office table, single steel body (120x60x75) or its equivalent (L48 Office table with steel body) 7unit  
 235 Lateral Steel Filing Cabinet (3 layers) 4piece  
 236 Plastic chairs durable, branded and heavy duty 10 piece  
 237 Mobile Pedestal Cabinet (Steel, 3 Lockable Drawers) 2 unit  
 238 COOLER 8.5 Liters Flip lid with handle (Blue-colored) Easy to Carry. 5 unit  
 239 Computer chair/mesh office chair, high back 2 in 1 comfort reclining with adjustable head rest and footrest (SKU-738708683\_ph 218348662 OR ITS EQUIVALENT (SLX Mesh chair with headdress with chrome base (for equivalent) 2 unit  
 240 water dispenser 1 unit  
 Total: 157,500.00

GRAND TOTAL: 1,123,382.00

**FOR PROCUREMENT OF GOODS:**

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

A complete set of Bidding Documents may be purchased by interested Bidders @ BFAR Regional Office 8, Marasbaras, Tacloban City and upon payment of a nonrefundable fee.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPs) provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids. Bids will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted. Submission of Tax Clearance as part of the Eligibility Requirements; Amendment on the prescribed Omnibus sworn statement template on the PBD. Bidders SHOULD SUBMIT tax returns filed through the Electronic Filing and Payments System (EFPS). All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulation (IRR). Bidders should have completed, within 5 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

Bureau of Fisheries and Aquatic Resources Regional Office (BFAR-RO8) assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids. And finally, the BFAR-8 reserves the right to accept or reject any bid, to annul the bidding process, and to reject the Bid at any time prior to contract award, without thereby incurring any liability to the affected bidder.

For further information, please refer to: JENNIFER MONTEZON/ROSARIO ORBETA/IVY A. ALBERCA/ BFAR 8 BAC Secretariat; Contact Number: 832-4655

(sgd.)  
ATTY. DUKE LESTER B. CHUA  
BAC- Chairman

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Procurement of CSE& other supplies not avail in PS	general merchandise	4	Lot	1,123,382.00

**Pre-bid Conference**

Date	Time	Venue
02/05/2022	9:00:00 AM	BFAR 8, 2nd Floor MRGP Commercial Building (former SDC Building), Brgy. 77, Marasbaras Tacloban City

**Other Information**

PROCUREMENT ACTIVITIES DATE TIME (BFAR Biometric Clock) VENUE

Availability of Bid Docs April 25, 2022

To

May 13, 2022;

May 16, 2022 8:00 AM to 5:00 PM Monday thru Friday

8:00am to 8:20 am

BFAR 8, 2nd Floor MRGP Commercial Building (former SDC Building), Brgy. 77, Marasbaras Tacloban City

Deadline of Submission of Bids May 16, 2022 Not later than 8:30 AM

Pre-Bid Conference May 02, 2022 9:00 AM

Opening of Bids May 16, 2022 9:00 AM

**Created by** KARLEEN R. DESTURA

**Date Created** 22/04/2022

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