

BID BULLETIN

Republic of the Philippines
Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
MRGP Building Marasbaras, Tacloban City
bfar8bac@gmail.com

BID BULLETIN/ADDENDUM NO. R8 21-01-0012-02

This Addendum No. R8 21-01-0012-02 is issued on to NOTIFY all interested bidders that the hereunder enumerated contracts which has undergone the Pre-Bid Conference dated December 11, 2020 has the following adjustment to wit:

Name of Contract: **R8 21-01-0012 Security Services to provide Thirteen (13) Security Guards to be assigned at BFAR Regional Office 8, Marasbaras, CRM Center, Diit, Stations and Provincial Fishery Offices for the period January to December 2021.**

Approved Budget of the Contract: **Php 2,707,800.00**

Original Description/Specifications:	Revised Description/Specifications:
<p>TECHNICAL SPECIFICATIONS: BFAR Regional Office 8 - 3 CRM Center, Diit Tacloban, City(3:00pm – 11:00pm; 11:00pm – 7:00am) - 4 RFAPC, Babatngon, Leyte -3 JAPTC, Jiabong, Samar (11:00pm – 7:00am) -1 PFO- NAVAL BILIRAN (9:00 pm to 5:00 am) - 1 PFO- Catbalogan, Samar (11:00pm – 7:00am) - 1</p> <p align="center">Total = 13</p> <p>TERMS AND CONDITIONS: 1. That the assigned Security Guards should have complete paraphernalia and with handheld radios especially those of night shift @ CRMC, Diit, Tacloban City.</p> <p>9. The CONTRACTOR/AGENCY shall provide additional technical parameters: 1. Stability: a. Years of Experience (at least 5 years in operation of the agency; may present SSS Certification, BIR 2303, and etc. as proof)</p> <p>10. That the CONTRACTOR/AGENCY shall provide BFAR 8 with qualified, duly licensed, and armed security guards with the following qualifications:</p>	<p>TECHNICAL SPECIFICATIONS: BFAR Regional Office 8 7:00am – 3:00pm; 3:00pm – 11:00pm; 11:00pm – 7:00am - 3 CRM Center, Diit Tacloban, City (4:00pm – 12:00mn; 12:00mn – 8:00am) - 4 RFAPC, Babatngon, Leyte 7:00am – 3:00pm; 3:00pm – 11:00pm; 11:00pm – 7:00am -3 JAPTC, Jiabong, Samar (9:00 pm to 5:00 am) -1 PFO- NAVAL BILIRAN (9:00 pm to 5:00 am) - 1 PFO- Catbalogan, Samar (9:00 pm to 5:00 am) - 1</p> <p align="center">Total = 13</p> <p>TERMS AND CONDITIONS: 2. That the assigned Security Guards should have complete paraphernalia (flashlight with 3 size-D battery) and with handheld radios especially those of night shift @ CRMC, Diit, Tacloban City.</p> <p>9. The CONTRACTOR/AGENCY shall provide additional technical parameters: 1. Stability: a. Years of Experience (at least 5 years in operation of the agency; may present SSS Clearance, BIR 2303, and etc. as proof)</p> <p>10. That the CONTRACTOR/AGENCY shall provide BFAR 8 with qualified, duly licensed, and armed security guards with the following qualifications:</p>

- **Completed at least seventy-two (72) units of college education.**

24. The total Contract Price shall be binding on the Contractors regardless of its errors in the computation of the said total Contract Price. Should the Contract Price submitted be lower than the minimum amount necessary to cover the wages and other allowances of its employees, the Contractor shall be deemed to have shouldered the difference in amount, from its own financial resources. In no case should the total Contract Price be lower than the minimum rate required by the DOLE. The contractor shall be required to submit **BIR, DOLE, NLRC, SSS clearances from appropriate government offices where their main office is registered and located.** The DOLE clearance shall include the **DOLE Certificate of Registration DO # 174-17 and NO PENDING CASE CERTIFICATE.** The contractor shall guarantee that all guards deployed in the Bureau of Fisheries and Aquatic Resources Regional Offices 8 and its stations and PFOs for the duration of the contract are regular workers of the company who receives at least the minimum wage, including holiday pay for special and public holidays, as well as other benefits mandated by law. At no instance shall the winning contractor deploy trainees in BFAR 8.

27. The CONTRACTOR /AGENCY shall authorize BFAR 8, upon the latter's request, to inspect and have access to the contractor's book and records including its payroll. As proof of compliance with its stipulated obligations, the contractor shall submit a monthly sworn statement showing under separate columns the amount it has paid by way of wages or salaries for service rendered by its deployed guards including overtime, if any, and original copy of official receipt of the remittances to the SSS, Phil-Health, Insurances and Pag-Ibig in favor of its deployed guards. The contractor shall also submit a monthly accomplishment report and original copy of the company's VAT remittances. Failure on the part of the contractor to observe **minimum labor**

- Completed at least seventy-two (72) units of college education **or has completed senior high school or with at least 5 years' experience as security guard.**

24. The total Contract Price shall be binding on the Contractors regardless of its errors in the computation of the said total Contract Price. Should the Contract Price submitted be lower than the minimum amount necessary to cover the wages and other allowances of its employees, the Contractor shall be deemed to have shouldered the difference in amount, from its own financial resources. In no case should the total Contract Price be lower than the minimum rate required by the DOLE and any government agencies. **The contractor shall be required to submit BIR, DOLE, NLRC, and SSS clearances from where the Procuring entity is located.** The DOLE clearance shall include the **DOLE Certificate of Registration DO # 174-17 and NO PENDING CASE CERTIFICATE.** The contractor shall guarantee that all guards deployed in the Bureau of Fisheries and Aquatic Resources Regional Offices 8 and its stations and PFOs for the duration of the contract are regular workers of the company who receives at least the minimum wage, including holiday pay for special and public holidays, as well as other benefits mandated by law. At no instance shall the winning contractor deploy trainees in BFAR 8.

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standards in the payment of wages and other allowances shall be considered as sufficient ground for BFAR 8 to terminate the contract.

DUTIES AND RESPONSIBILITIES OF THE AGENCY'S SECURITY GUARDS:

1. The Security Guard on duty shall keep and maintain peace and order, safeguard fishpond and fish species stocked therein, the building, vehicles, machineries, **equipment**, supplies and materials stored or kept belonging to or under the custody of the BFAR Regional Office 8, PFO's and its stations.
2. The security guard on duty shall **monitor and authorize entrance** and departure of employees, visitors, and other persons to guard against theft and maintain security of the premises.

minimum terms and conditions of employment set forth under the Labor Code as amended (labor standards) shall be considered as sufficient ground for BFAR 8 to terminate the contract.

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2. The security guard on duty shall **monitor entrance** and departure of employees, visitors, and other persons to guard against theft and maintain security of the premises.

Additional Requirement on the Duties and Responsibilities of the Agency's Security Guard:

3. The security guard on duty shall follow office orders regarding safety and security protocols.
8. That the guards shall refrain from using their cellular phones during their duty unless it is an EMERGENCY.

(SGD.)
LEA A. TUMABIENE
BAC- Chairperson