



Republic of the Philippines  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES**  
Regional Office No. 08  
MRGP Commercial Bldg., Marasbaras, Tacloban City  
Landline: (053) 888-0381  
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## **BIDS AND AWARDS COMMITTEE**

**Minutes of the Meeting**  
**February 13, 2023, 9:00am**  
**2<sup>nd</sup> floor Conference Area**

**PREBID CONFERENCE FOR THE PROJECT: 1.) R8 23-01-0054 Supply and Delivery of Materials for Seaweeds Farm Implements for the Implementation of Seaweed Development Program in the Region**

### **I. ATTENDANCE**

#### **Bids and Awards Committee (BAC) Members Present:**

ATTY. DUKE LESTER B. CHUA	Vice-Chairperson/ Presiding Officer
LEA A. TUMABIENE	BAC Member
LOREGINIA P. BRIONES	BAC Member
EDMAR KRISTOPHER P. PETALLANA	BAC Member

#### **Absent/Leave:**

ATTY. REA ABIGAIL M. CANDIDO

#### **BAC Technical Working Group Present:**

PAUL CORDETA	TWG- Office Supplies/Other Supplies
JENNIFER G. CHAN	TWG- Office Supplies/Other Supplies
JULIUS CEASAR R. CABALLES	TWG- Aquaculture
MARGIE RUTH C. ACABAL	TWG- Post Harvest
JOHAN MANOEL G. AVORQUE	TWG- Capture Fisheries

#### **BAC SECRETARIAT Present:**

JENNIFER MONTEZON	BAC Secretariat- Head
ROSARIO B. ORBETA	BAC Secretariat- Asst. Head
IVY A. ALBERCA	BAC Secretariat-Staff

#### **END-USERS Present:**

MARGIE RUTH ACABAL  
JENNIFER G. CHAN

#### **Observers: \***

ANASTACIO A. ABAD	OSCA President-Tacloban Chapter
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*\*Invitations to observe the procurement activities were sent to Commission on Audit (COA) Team Leader, and Philippine Chamber of Commerce of Trade and Industry Tacloban City Inc. (PCCITCI) President, but none attended the procurement activities despite such notice.*

#### **Prospective Bidders Present:**

JENALYN OCAD	Representative- Tacloban Grace Trading
THELMA VALENCIA	Representative- DMC Enterprises

### **II. CALL TO ORDER:**

The BAC Vice-Chairperson called the meeting to order at around 9:00am. After determining the existence of a quorum, the BAC Vice-Chairperson proceeded to treat the official business of the day.

The agenda for February 13, 2023 BAC Meeting were as follows:

<b>Agenda</b>
<p><b>A. Pre-Bid Conference</b></p> <p>1.) R8 23-01-0054 Supply and Delivery of Materials for Seaweeds Farm Implements for the Implementation of Seaweed Development Program in the Region            ABC: Lot 1: Php 1,203,000.00; Lot 2: 2,053,440.00; total; Php 3,256,440.00</p> <p><b>B. Other Matters</b></p>

**III. MINUTES OF THE MEETING:**

**III.A. PRE-BID CONFERENCE**

The BAC Vice-Chairperson asked the BAC sec staff to flash on screen the Philippine Bidding Documents (PBD) of the project and briefly went over the salient features thereof such as the following: a) approved budget of the contract (ABC); b) delivery schedule; c) payment scheme/schedule; d) technical specifications e) terms & conditions, etc.

After the presentation of the Philippine Bidding Documents (PBD) of the contract subject for pre-bid conference, the BAC Vice-Chairperson informed the bidders representative present to raise their comments/clarifications/concerns if there is any while presenting the bidding documents. After the careful examination of the technical specifications, below were the changes made to the aforementioned contract subject for pre-bid conference today and to be posted in the Philgeps website as BID SUPPLEMENT/ADDENDUM as soon as possible.

- 1.) **Name of Contract:** **R8 23-01-0054 Supply and Delivery of Materials for Seaweed Farm Implements for the Implementation of Seaweed Development Program in Region 8**  
**Approved Budget of the Contract:** **Php 3,256,440.00**

Original Description/Specifications:	Revised Description/Specifications:
<p><b>TECHNICAL SPECIFICATIONS</b></p> <p><b>Lot 1:</b></p> <p>P.E Rope No.8, 4mm            1000roll</p> <p>PE Rope #12/ 6mm            300roll</p> <p>PE Twine, #400/18            900roll</p> <p><b>Lot 2:</b></p> <p>PE Rope #18 or 9mm        368roll</p> <p>PE Rope #8 or 4mm        736roll</p> <p>PE Twine #400/18            368roll</p> <p><b>Terms &amp; Conditions:</b></p> <p>3. That the winning bidder shall deliver the items within 45 days upon receipt of the Notice to Proceed (NTP).</p>	<p><b>TECHNICAL SPECIFICATIONS</b></p> <p><b>Lot 1:</b></p> <p>P.E Rope No.8, 4mm, <b>200m/roll</b>    1000roll</p> <p>PE Rope #12/ 6mm, <b>200m/roll</b>    300roll</p> <p>PE Twine, #400/18, <b>200m/roll</b>    900roll</p> <p><b>Lot 2:</b></p> <p>PE Rope #18 or 9mm, <b>200m/roll</b>    368roll</p> <p>PE Rope #8 or 4mm, <b>200m/roll</b>    736roll</p> <p>PE Twine #400/18, <b>200m/roll</b>        368roll</p> <p><b>Terms &amp; Conditions:</b></p> <p>3. That the winning bidder shall deliver the items within 45 days upon receipt of the Notice to Proceed (NTP) <b>and must inform the end-user at least five (5) days prior to actual delivery.</b></p>

The opening of bids for this contract will be on February 27, 2023. All interested bidders may coordinate with the BAC Secretariat for further inquiries.

The BAC Vice-Chairperson instructed the BAC Secretariat staff to proceed to the next agenda of the day.

### **III. B. OTHER MATTERS**

The BAC Secretariat presented the minutes of the meeting during the procurement activities held last February 07, 2023 for some corrections and clarifications. After a thorough discussion, the BAC agreed to come into consensus on the final minutes of the meeting of the procurement activities held on February 07, 2023 and further raised a motion for the approval of the minutes as corrected by BAC Member Loreginia P. Briones duly seconded by BAC Member Edmar Kristopher P. Petallana. Having no objection, the chair ruled for the approval of the minutes.

### **IV. ADJOURNMENT:**

Having no more matters to be discussed, the BAC Vice-Chairperson declared adjournment of the meeting at 11:35 am.

Approved By:

***(original signed)***

ATTY. REA ABIGAIL M. CANDIDO  
BAC Chairperson

***(original signed)***

ATTY. DUKE LESTER B. CHUA  
BAC – Vice Chairperson

***(original signed)***

LOREGINIA P. BRIONES  
BAC Member

***(original signed)***

LEA A. TUMABIENE  
BAC Member

***(original signed)***

EDMAR KRISTOPHER P. PETALLANA  
BAC Member

Certified True and Correct By:

***(original signed)***

JENNIFER T. MONTEZON  
Head-BAC Secretariat