



Republic of the Philippines
BUREAU OF FISHERIES AND AQUATIC RESOURCES
Regional Office No. 08
MRGP Commercial Bldg., Marasbaras, Tacloban City
Landline: (053) 832-4655/ (053) 888-1971

BIDS AND AWARDS COMMITTEE

Minutes of the Meeting
March 06, 2023, 9:00am
2nd floor Conference Area

PREBID CONFERENCE FOR THE PROJECT: 1.) R8 23-02-0096 Procurement of Gasoline, Diesel and Lubricants for BFAR VIII (March to December 2023)

I. ATTENDANCE

Bids and Awards Committee (BAC) Members Present:

ATTY. REA ABIGAIL M. CANDIDO	BAC Chairperson/ Presiding Officer
ATTY. DUKE LESTER B. CHUA	BAC Vice-Chairperson
LEA A. TUMABIENE	BAC Member
LOREGINIA P. BRIONES	BAC Member
EDMAR KRISTOPHER P. PETALLANA	BAC Member

BAC Technical Working Group Present:

PAUL CORDETA	TWG- Office Supplies/Other Supplies
JENNIFER G. CHAN	TWG- Office Supplies/Other Supplies
MARGIE RUTH C. ACABAL	TWG- Post Harvest

BAC SECRETARIAT Present:

JENNIFER MONTEZON	BAC Secretariat- Head
ROSARIO B. ORBETA	BAC Secretariat- Asst. Head
IVY A. ALBERCA	BAC Secretariat-Staff

END-USERS Present:

JENNIFER G. CHAN/KARLEEN R. DESTURA

Observers: *

ANASTACIO A. ABAD	OSCA President-Tacloban Chapter
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**Invitations to observe the procurement activities were sent to Commission on Audit (COA) Team Leader, and Philippine Chamber of Commerce of Trade and Industry Tacloban City Inc. (PCCITCI) President, but none attended the procurement activities despite such notice.*

Prospective Bidders Present:

NONE

II. CALL TO ORDER:

The BAC Chairperson called the meeting to order at around 9:00am. After determining the existence of a quorum, the BAC Chairperson proceeded to treat the official business of the day.

The agenda for March 06, 2023 BAC Meeting were as follows:

Agenda
A. Pre-Bid Conference
1.) R8 23-02-0096 Procurement of Gasoline, Diesel and Lubricants for BFAR VIII (March to December 2023) ABC: Php 5,980,527.00
B. Other Matters

III. MINUTES OF THE MEETING:

III.A. PRE-BID CONFERENCE

The BAC Chairperson asked the BAC sec staff to flash on screen the Philippine Bidding Documents (PBD) of the project and briefly went over the salient features thereof such as the following: a) approved budget of the contract (ABC); b) delivery schedule; c) payment scheme/schedule; d) technical specifications e) terms & conditions, etc.

NO CHANGES has been made to the abovementioned contract and the BAC Chairperson announced that the scheduled opening of bids for the abovementioned contract will push through as scheduled on March 20, 2023.

The BAC Chairperson instructed the BAC Secretariat staff to proceed to the next agenda of the day.

III. B. OTHER MATTERS

The BAC Secretariat showed on screen the sample Philippine Bidding Documents incorporating the appropriate Terms of Reference for review of the BAC. After the exchange of ideas, the BAC agreed to include the review of Terms of Reference for every contract prior to posting.

IV. ADJOURNMENT:

Having no more matters to be discussed, the BAC Chairperson declared adjournment of the meeting at 11:49 am.

Approved By:

(original signed)

ATTY. REA ABIGAIL M. CANDIDO
BAC Chairperson

(original signed)

ATTY. DUKE LESTER B. CHUA
BAC – Vice Chairperson

(original signed)

LOREGINIA P. BRIONES
BAC Member

(original signed)

LEA A. TUMABIENE
BAC Member

(original signed)

EDMAR KRISTOPHER P. PETALLANA
BAC Member

Certified True and Correct By:

(original signed)

JENNIFER T. MONTEZON
Head-BAC Secretariat