



Republic of the Philippines
BUREAU OF FISHERIES AND AQUATIC RESOURCES
Regional Office No. 08
MRGP Commercial Bldg., Marasbaras, Tacloban City
Landline: (053) 888-0381 loc.1003
Mobile: 0929-110-4965

BIDS AND AWARDS COMMITTEE

Minutes of the Meeting
April 24, 2023, 9:00am
2nd floor Conference Area

PREBID CONFERENCE FOR THE PROJECT:

- R8 23-04-0290 procurement of Common-use Office Supplies and Other Supplies not available in PS for official use of BFAR RO 8 for FY 2023
- R8 23-02-0201(Re-bidding) Supply and Delivery of Feeds and Fingerlings for livelihood project under SAAD Program

I. ATTENDANCE

Bids and Awards Committee (BAC) Members Present:

ATTY. REA ABIGAIL M. CANDIDO	BAC Chairperson/ Presiding Officer
LEA A. TUMABIENE	BAC Member
LOREGINIA P. BRIONES	BAC Member
EDMAR KRISTOPHER P. PETALLANA	BAC Member

ON TRAVEL:

ATTY. DUKE LESTER B. CHUA	Vice-Chairperson
---------------------------	------------------

BAC Technical Working Group Present:

PAUL CORDETA	TWG- Office Supplies/Other Supplies
JENNIFER G. CHAN	TWG- Office Supplies/Other Supplies
JULIUS CEASAR R. CABALLES	TWG- Aquaculture
MARGIE RUTH C. ACABAL	TWG- Post Harvest
MA. RICA ABUNALES	TWG Secretariat

BAC SECRETARIAT Present:

JENNIFER MONTEZON	BAC Secretariat- Head
ROSARIO B. ORBETA	BAC Secretariat- Asst. Head
IVY A. ALBERCA	BAC Secretariat-Staff

END-USERS Present:

NONE

Observers: *

ANASTACIO A. ABAD

**Invitations to observe the procurement activities were sent to Commission on Audit (COA) Team Leader, Office of the Senior Citizen Affair (OSCA)) President and Philippine Chamber of Commerce of Trade and Industry Tacloban City Inc. (PCCITCI) President, but none attended the procurement activities despite such notice.*

Prospective Bidders Present:

MARIETTA FABULA	Representative- Leyte Paperworld
NICA BACSAL	Representative- MAGOR Technologies

II. CALL TO ORDER:

The BAC Chairperson called the meeting to order at around 9:00am. After determining the existence of a quorum, the BAC Chairperson proceeded to treat the official business of the day.

The agenda for April 24, 2023 BAC Meeting were as follows:

Agenda
A. Pre-Bid Conference
<ul style="list-style-type: none">• R8 23-04-0290 procurement of Common-use Office Supplies and Other Supplies not available in PS for official use of BFAR RO 8 for FY 2023 ABC: L1: 726,210.00; L2: 271,295.00; L3: 2,139,767.00; L4: 61,500.00; TOTAL: 3,198,781.00• R8 23-02-0201(Re-bidding) Supply and Delivery of Feeds and Fingerlings for livelihood project under SAAD Program ABC: 1,380,000.00
B. Other Matters

III. MINUTES OF THE MEETING:

III.A. PRE-BID CONFERENCE

The BAC Chairperson asked the BAC sec staff to flash on screen the Philippine Bidding Documents (PBD) of the project and briefly went over the salient features thereof such as the following: a) approved budget of the contract (ABC); b) delivery schedule; c) payment scheme/schedule; d) technical specifications e) terms & conditions, etc.

After the presentation of the Philippine Bidding Documents (PBD) of the contract subject for pre-bid conference, the BAC Chairperson informed the bidders representative present to raise their comments/clarifications/concerns if there is any while presenting the bidding documents. After the careful examination of the technical specifications, below were the changes made to the aforementioned contract subject for pre-bid conference today and to be posted in the Philgeps website as BID SUPPLEMENT/ADDENDUM as soon as possible.

1.) Name of Contract: R8 23-02-0201 Supply and Delivery of Feeds and Fingerlings for livelihood project under SAAD Program

Approved Budget of the Contract: Php 1,380,000.00

Original Description/Specifications:	Revised Description/Specifications:
BID DATA SHEET: ITB CLAUSE 5.3: For this purpose, contracts similar to the Project shall be: b. completed within three (3) years prior to the deadline for the submission and receipt of bids and must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC. TECHNICAL SPECIFICATIONS: T&C: 1. That the winning bidder shall deliver the fingerlings in good quality condition and the procured quantity with allowance for mortality to the following site:	BID DATA SHEET: ITB CLAUSE 5.3: For this purpose, contracts similar to the Project shall be: b. completed within three (3) years prior to the deadline for the submission and receipt of bids and must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC. TECHNICAL SPECIFICATIONS: T&C: 1. That the winning bidder shall deliver the fingerlings in good quality condition and the procured quantity with 5% allowance for mortality to the following site:

TOTAL ABC: 12,365,345.00

TOTAL ABC: 1,380,000.00

2.) **Name of Contract:** R8 23-04-0290 Procurement of Common –Use Office Supplies and Other Supplies not available in PS for Official Use of BFAR RO 8 for FY 2023

Approved Budget of the Contract: Php 3,198,772.00

Original Description/Specifications:	Revised Description/Specifications:
<p>LOT 2 ABC: Php 271,2.00</p> <p><u>BID DATA SHEET:</u> <u>ITB CLAUSE 5.3.A</u> a.The bidder should be involved in the “Supply and Delivery of Common Office Supplies, Consumables and Other Computer Supplies, Furniture and Fixture, Office Equipment and other Supplies”</p> <p><u>TECHNICAL SPECIFICATIONS:</u> <u>LOT 1:</u></p> <ul style="list-style-type: none"> • Cartolina piece 202 • 70% isoprophyl alcohol with moisturizer, (specify the brand being offered) gal 10 • 70% Isopropyl Alcohol with moisturizer, (specify the brand being offered) gal 5 • ID Coated Board 12x18 Sheet 30 • Paper Fastener, plastic coated -big box 36 • Tape, masking transparent,24mm,50 meters roll 45 • Tape, masking transparent,48mm,50 meters roll 40 <p><u>LOT 3: Janitorial Supplies & Kitchenware</u></p> <ul style="list-style-type: none"> • Aluminum/Stainless Bowl set piece 42 • Chopping Board piece 21 • Laddle Big, piece 42 • Laddle Small, piece 42 • Measuring Cup, set 42 • Measuring Spoon set 42 • Oil Pot Strainer Laddle piece 63 • Plastic Basin (White) piece 42 • Plastic Garbage Bin (Foot Operated), piece 42 • Plastic Pallets, 48 x 40”,4600 lbs. carrying capacity piece 21 • Plastic Strainer (fine mesh), piece 21 • Sealer unit 21 • Stainless Basin piece 21 • Stainless Colander piece 21 • Stainless Food Trays piece 42 	<p>LOT 2 ABC: Php 271,295.00</p> <p><u>BID DATA SHEET:</u> <u>ITB CLAUSE 5.3.A</u> a.The bidder should be involved in the “Supply and Delivery of Common Office Supplies for Lot 1, IT Supplies and accessories for Lot 2, Janitorial supplies & Kitchenware for lot 3 and Furniture and fixtures for Lot 4”</p> <p><u>TECHNICAL SPECIFICATIONS:</u> <u>LOT 1:</u></p> <ul style="list-style-type: none"> • Cartolina (assorted color) piece 202 • 70% isopropyl alcohol with moisturizer, (specify the brand being offered) gal 15 • Coated Board both sides #80 12x18, glossy Sheet 30 • Paper Fastener, plastic coated -long, 70mm x 8 ½” box 36 • Tape, masking,24mm,50meters roll 45 • Tape, masking,48mm,50meters roll 40 <p><u>LOT 3: Janitorial Supplies & Post-Harvest Materials</u></p> <ul style="list-style-type: none"> • Aluminum/Stainless Bowl, 3 liters cap. Piece 42 • Chopping Board, plastic, 12” L x 6” W, 1inch thickness piece 21 • Ladle Big, stainless piece 42 • Ladle Small, stainless piece 42 • Measuring Cup, stainless set 42 • Measuring Spoon, stainless set 42 • Oil Pot Strainer Ladle, stainless piece 63 • Plastic Basin (White),10 liters cap. Piece 42 • Plastic Garbage Bin (Foot Operated), 410W x440D x 598 H (mm)” piece 42 • Plastic Pallets, 48 x 40”,4600 lbs. carrying capacity piece 21 • Plastic Strainer (fine mesh), white with long handle, 8.5L x 8.5W x 3.5H (inches) piece 21 • Sealer, impulse plastic sealer (for PE & PP bags, 220V, 30cm metal unit 21 • Stainless Basin, circular, 40cm L, 12.7cm piece 21 • Stainless Colander, rectangular, 42L x 19W x 9H(cm) piece 21 • Stainless Food Trays (Rectangular), 21cm size, 1.4L capacity, 0.6mm wall thickness, 248W x 202D x

<ul style="list-style-type: none"> • Stainless Mixing Bowl piece 21 • Strainer piece 42 • Tray Crates piece 42 • White Boots pair 210 	<p>37H(mm), bottom dimension: 210 x 165mm piece 42</p> <ul style="list-style-type: none"> • Stainless Mixing Bowl, 32cm dia. piece 21 • Strainer, stainless, 19.5cm. piece 42 • Tray Crates, plastic, blue, heavy duty (32.5x50x36cm, 3 kg. product weight) piece 42 • White Boots, 38cm, large, size: 40-42cm pair 210
---	--

The opening of bids for this contract will be on May 08, 2023. All interested bidders may coordinate with the BAC Secretariat for further inquiries.

The BAC Chairperson instructed the BAC Secretariat staff to proceed to the next agenda of the day.

III. B. OTHER MATTERS

NONE.

IV. ADJOURNMENT:

Having no more matters to be discussed, the BAC Chairperson declared adjournment of the meeting at 11:45 am.

Approved By:

(original signed)

ATTY. REA ABIGAIL M. CANDIDO
BAC Chairperson

(on travel)

ATTY. DUKE LESTER B. CHUA
BAC – Vice Chairperson

(original signed)

LOREGINIA P. BRIONES
BAC Member

(original signed)

LEA A. TUMABIENE
BAC Member

(original signed)

EDMAR KRISTOPHER P. PETALLANA
BAC Member

Certified True and Correct By:

(original signed)

JENNIFER T. MONTEZON
Head-BAC Secretariat