

Republic of the Philippines
 Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES 8
BIDS AND AWARDS COMMITTEE (BAC) Office
 MRGP Commercial Bldg., Brgy. 77 Marasbaras, Tacloban City
 E-mail: hfar8bac@gmail.com

REQUEST FOR QUOTATION

Alternative Mode of Procurement

SS3.9 NP- Small Value Procurement

* Bidder may submit a separate sheet if necessary

Date: 27/1/2024
 RFQ No.: 24-0118
 PR No.: R8 24-01-0125
 Philgeps Ref. No.:

Company Name

Complete Company Address

To whom it may concern :

Please quote your lowest price/s on the lot or item/s listed below, subject to the **GENERAL CONDITIONS** indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative to the address listed above **not later than:** _____ at _____.

Very truly yours,

ATTY. REA ABIGAIL M. CANDIDO
BAC CHAIRPERSON

AUTHORIZED CANYASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the **Request for Quotation (RFQ)** in accordance to the guidelines (including the attachment by the bidder of Documentary Requirements in the **CHECKLIST** below) in securing prices for the Bureau of Fisheries and Aquatic Resources (BFAR) Regional Office 8.

KHE JEAN T. DELIZON
 (Signature above Printed Name)

PLEASE QUOTE PER: ITEM

ITEM NO.	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	UNIT OF MEASURE	APPROVED BUDGET OF THE CONTRACT (ABC)	SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX		
					FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)
					UNIT PRICE	TOTAL PRICE	
1	Foods and catering services on the conduct of Capacitating Municipal Fisherfolk Associations for the " Design, Construction, Installation, Operation and Maintenance of Set Net (Lambaklad) on March 20-22, 2024 at Gamay, Northern Samar.	30	pax	72,000.00			
TOTAL :				72,000.00			

TERMS AND CONDITIONS:

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- That the winning bidder shall provide food requirements indicated on the menu.
- That the winning bidder shall provide coffee and drinking water.
- That payment shall be made after services have been satisfactorily rendered and documents processed by BFAR 8 authorized representative.

MENU:

Day 1:
 Breakfast: Rice, Egg sunny side-up, Luncheon meat, Chorizo, Fruit- Banana
 AM Snack: Meat bread and Lemon juice
 Lunch: Rice, Pork adobo, Breaded chicken, Fried fish, Vegetable-pechay
 PM Snack: Suman latik and Pineapple juice

Day 2:
 Breakfast: Rice, Tocino, Scrambled egg, Ham, Fruit- water melon
 AM Snack: Egg sandwich and Iced tea
 Lunch: Rice, Chicken curry, Grilled pork, Fish fillet, Vegetable-ampalaya
 PM Snack: Ham burger and Softdrink

Day 3:
 Breakfast: Rice, Longganisa, Corned beef, Hard boiled egg, Fruits pineapple
 AM Snack: Spaghetti w/ bread and Orange juice
 Lunch: Rice, Sweet&sour fish, Fried chicken chicken, Pork chop, Vegetable chapsuey
 PM Snack: Bananaque (2pcs) and Pineapple juice

GENERAL CONDITIONS:

- All entries must be legible, preferably typewritten;
- Bidders must submit eligibility documents indicated in the CHECKLIST below;
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 * Your Company Name * PR Number (Indicated above) * Bid Opening Date & Time
- Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award/ Purchase Order (Indicate days of delivery in the Bidder's Certification Box)
- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- Price offer validity shall be for a period of three (3) months from the Bidder's RFQ date;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
- Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before processing of payment;
- Failure to comply with these conditions shall mean **DISQUALIFICATION** of your bid proposal.
- Terms of Payment: At least thirty (30) days upon complete delivery of the item/s/ services through check or online payment.

CHECKLIST OF DOCUMENTARY REQUIREMENTS

- Mayor's/Business Permit
- Philgeps Registration No.
- Omnibus Sworn Statement (OSS)
- Income tax return
- NFCC
- PCAB License
- Curriculum Vitae/ Professional License

END-USER: NORBERTO T. BERIDA, RFP, MFT
 PLACE OF DELIVERY: _____
 DELIVERY PERIOD: _____
 Prepared by: ina

SUPPLIER/ CONTRACTOR/ CONSULTANT (BIDDER'S CERTIFICATION BOX)

Date: _____

After having carefully read and accepted your General Conditions, I/ We quote you on the lot/s and/or item/s at price/s noted above for immediate delivery and shipment which can be made within the delivery period required herein, or as I/We offered below, whichever is preferred by BFAR-8, from receipt of the Notice to Proceed (NTP).

DELIVERY PERIOD: _____ DAYS

Signature above Printed Name of Authorized Representative

Position/ Designation

Company Tel/ Fax/ Mobile No.

Company Tax Identification No. (TIN)

PHILGEPs Registration Number