

Republic of the Philippines
 Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES 8
BIDS AND AWARDS COMMITTEE (BAC) Office
 MRGP Commercial Bldg., Brgy. 77 Marasbaras, Tacloban City
 E-mail: bfar8bac@gmail.com

REQUEST FOR QUOTATION

Alternative Mode of Procurement

S53.9 NP- Small Value Procurement

* Bidder may submit a separate sheet if necessary

Date : 2/27/2014
 RFQ No. : 24-0151
 PR No. : R8 24-02-0176
 Philgeps Ref. No. : _____

Company Name _____

Complete Company Address _____

To whom it may concern :

Please quote your lowest price/s on the lot or item/s listed below, subject to the **GENERAL CONDITIONS** indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative to the address listed above **not later than:** _____ at _____.

Very truly yours,

ATTY. REA ABIGAIL M. CANDIDO
 BAC CHAIRPERSON

AUTHORIZED CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the **Request for Quotation (RFQ)** in accordance to the guidelines (including the attachment by the bidder of Documentary Requirements in the **CHECKLIST** below) in securing prices for the Bureau of Fisheries and Aquatic Resources (BFAR) Regional Office - 8.

PAUL CORDETA
 (Signature above Printed Name)

PLEASE QUOTE PER: LOT

LOT NO.	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	UNIT OF MEASURE	APPROVED BUDGET OF THE CONTRACT (ABC)	SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX		
					UNIT PRICE	TOTAL PRICE	
LOT 1					223,500.00		
1	Commercial Vacuum sealer/Vacuum packaging machine, heavy-duty, brand new	4	unit				
2	Vacuum Sealing Bags(9x12, nylon PE vacuum sealing bags, clear, 85 microns thickness)	1500	piece				
LOT 2					50,000.00		
1	Impulse sealer, heavy duty, branded	12	unit				
2	Sticker paper, pearl, A4	200	piece				
LOT 3					25,000.00		
1	Solar Flood Light Outdoor Waterproof 200 watts, heavy duty	25	piece				
TOTAL :				298,500.00			

TERMS AND CONDITIONS:

1. That the winning bidder must provide the above items in good quality and compliant to the specs set above. The end-user may reject the materials which are non-conformant to the said specs.
2. That the winning bidder must deliver the above-listed items within 30 working days upon the receipt of the Notice to Proceed at PFO-Southern Leyte, Maasin City. No extension of the delivery period shall be allowed. On the breach thereof, Liquidated Damages shall be enforced.
3. For Lot 1 and 2, the winning bidder must conduct demonstration and calibration of the said items, all expense shall be shouldered by the winning bidder.
4. That the payment shall be made once the service has been satisfactorily rendered, paper processed and inspected by BFAR authorized personnel.

GENERAL CONDITIONS:

1. All entries must be **legible, preferably typewritten**;
2. Bidders must submit eligibility documents indicated in the **CHECKLIST** below;
3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 * **Your Company Name** * **PR Number (Indicated above)** * **Bid Opening Date & Time**
4. Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award/ Purchase Order (Indicate days of delivery in the Bidder's Certification Box)
5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
6. Price offer validity shall be for a period of three (3) months from the Bidder's RFQ date;
7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
8. Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before processing of payment;
9. **Failure to comply** with these conditions shall mean **DISQUALIFICATION** of your bid proposal.
10. **Terms of Payment:** At least thirty (30) days upon complete delivery of the items/ services through check or online payment.

CHECKLIST OF DOCUMENTARY REQUIREMENTS

Mayor's/Business Permit
 Philgeps Registration No.
 Omnibus Sworn Statement (OSS)
 Income tax return
 NFCC
 PCAB License
 Curriculum Vitae/ Professional License

END-USER: FERVINA M. AVORQUE
 PLACE OF DELIVERY: PFO-Southern Leyte, Maasin City
 DELIVERY PERIOD: within 30 working days upon receipt of the Notice to Proceed
 Prepared by: cdbt

**SUPPLIER/ CONTRACTOR/ CONSULTANT
 (BIDDER'S CERTIFICATION BOX)**

Date: _____

After having carefully read and accepted your General Conditions, I/ We quote you on the lot/s and/or item/s at price/s noted above for immediate delivery and shipment which can be made within the delivery period required herein, or as I/We offered below, whichever is preferred by BFAR-8, from receipt of the Notice to Proceed (NTP).

DELIVERY PERIOD: _____ DAYS

Signature above Printed Name of Authorized Representative _____

Position/ Designation _____

Company Tel/ Fax/ Mobile No. _____

Company Tax Identification No. (TIN) _____

PHILGEPS Registration Number _____