

Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES 8**  
**BIDS AND AWARDS COMMITTEE (BAC) Office**  
 MRGP Commercial Bldg., Brgy. 77 Marasbaras, Tacloban City  
 E-mail: bfar8bac@gmail.com

**REQUEST FOR QUOTATION**

**Alternative Mode of Procurement**

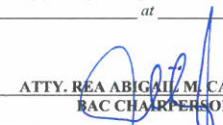
**SS3.9 NP- Small Value Procurement**

\* Bidder may submit a separate sheet if necessary


Date : MARCH 20, 2024  
 RFQ No. : 24-0181  
 PR No. : R 8 24-02-0196  
 Philgeps Ref. No. : 10678333

\_\_\_\_\_  
 Company Name  
 \_\_\_\_\_  
 Complete Company Address

**To whom it may concern :**  
 Please quote your lowest price/s on the lot or item/s listed below, subject to the **GENERAL CONDITIONS** indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative to the address listed above **not later than:** \_\_\_\_\_ at \_\_\_\_\_.

Very truly yours,  
  
**ATTY. REA ABIGAIL M. CANDIDO**  
**BAC CHAIRPERSON**

**AUTHORIZED CANVASSER'S CERTIFICATION**  
 This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the **Request for Quotation (RFQ)** in accordance to the guidelines (including the attachment by the bidder of Documentary Requirements in the **CHECKLIST** below) in securing prices for the Bureau of Fisheries and Aquatic Resources (BFAR) Regional Office - 8.

  
**PAUL CORDETA**  
 (Signature above Printed Name)

PLEASE QUOTE PER: ITEM

ITEM NO.	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	UNIT OF MEASURE	APPROVED BUDGET OF THE CONTRACT (ABC)	SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)
					FINANCIAL PROPOSAL (Indicate the Price Offer)		
					UNIT PRICE	TOTAL PRICE	
1	Foods and catering services on the conduct of " Capacity Building for the RFIQU on the Taxonomic Identification of Commonly Trade Fisheries and Aquatic Resources Species cum Updates on Laws, Rules and Regulations on the Movement of Fish and Fishery Products" on April 2-3, 2024 at Babatngon Leyte.	30	pax	57,000.00			
<b>TOTAL :</b>				<b>57,000.00</b>			

**TERMS AND CONDITIONS:**

TERMS AND CONDITIONS:

- That the winning bidder shall provide food requirements indicated on the menu.
- That the winning bidder shall provide overflowing coffee and drinking water.
- That payment shall be made after services have been satisfactorily rendered and documents processed by BFAR 8 authorized representative.

**MENU:**

Day 1:  
 Breakfast: Rice, Fish tinola, Scrambled egg, Ham, Ginisang amplaya  
 AM Snack: Pancit bihon w/ bread and Orange juice  
 Lunch: Rice, Pork sinigang, Fish fillet, Vegetable chapseuy, Dessert-buko pandan  
 PM Snack: Carbonara w/ bread and Pineapple juice  
 Dinner: Rice, Pork adobo, Fish sinigang, Vegetable eggplant, Dessert mango bango

Day 2:  
 Breakfast: Rice, Corned beef, Fish tinola, Hotdog, Fresh fruit salad  
 AM Snack: Spaghetti w/ bread and Juice  
 Lunch: Rice, Pork nilaga, Fried chicken, Vegetable pakbet, Dessert-fruit salad  
 PM Snack: Pancit palabok w/ bread and Softdrink  
 Dinner: Rice, Pork caldereta, Fish tinola, Vegetable chapseuy, Fruit- Pine-apple

**GENERAL CONDITIONS:**

- All entries must be **legible, preferably typewritten**;
- Bidders must submit eligibility documents indicated in the **CHECKLIST** below;
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:  
 \* **Your Company Name** \* **PR Number (Indicated above)** \* **Bid Opening Date & Time**
- Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award/ Purchase Order (Indicate days of delivery in the Bidder's Certification Box)
- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- Price offer validity shall be for a period of three (3) months from the Bidder's RFQ date;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
- Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before processing of payment;
- Failure to comply** with these conditions shall mean **DISQUALIFICATION** of your bid proposal.
- Terms of Payment:** At least thirty (30) days upon complete delivery of the item/s/ services through check or online payment.

CHECKLIST OF DOCUMENTARY REQUIREMENTS
Mayor's/Business Permit
Philgeps Registration No.
Omnibus Sworn Statement (OSS)
Income tax return
NFCC
PCAB License
Curriculum Vitae/ Professional License

END-USER: NORBERTO T. BERIDA, RFP, MFT  
 PLACE OF DELIVERY: \_\_\_\_\_  
 DELIVERY PERIOD: \_\_\_\_\_  
 Prepared by: cdbt

**SUPPLIER/ CONTRACTOR/ CONSULTANT (BIDDER'S CERTIFICATION BOX)**

Date: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/ We quote you on the lot/s and/or item/s at price/s noted above for immediate delivery and shipment which can be made within the delivery period required herein, or as I/We offered below, whichever is preferred by BFAR-8, from receipt of the Notice to Proceed (NTP).

DELIVERY PERIOD: \_\_\_\_\_ DAYS

\_\_\_\_\_  
 Signature above Printed Name of Authorized Representative

\_\_\_\_\_  
 Position/ Designation

\_\_\_\_\_  
 Company Tel/ Fax/ Mobile No.

\_\_\_\_\_  
 Company Tax Identification No. (TIN)

\_\_\_\_\_  
 PHILGEPS Registration Number