


REQUEST FOR QUOTATION
Alternative Mode of Procurement
S53.9 NP- Small Value Procurement

* Bidder may submit a separate sheet if necessary

Date : APRIL 17, 2024
 RFQ No. : 24 - 0208
 PR No. : R 8 24 - 04 - 0231
 Philgeps Ref. No. : 10757429

 Company Name

 Complete Company Address

To whom it may concern :
 Please quote your lowest price/s on the lot or item/s listed below, subject to the **GENERAL CONDITIONS** indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative to the address listed above **not later than:** _____ at _____.
 Very truly yours,

ATTY. REA ABIGAIL M. CANDIDO
BAC CHAIRPERSON

AUTHORIZED CANVASSER'S CERTIFICATION
 This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the **Request for Quotation (RFQ)** in accordance to the guidelines (including the attachment by the bidder of Documentary Requirements in the **CHECKLIST** below) in securing prices for the Bureau of Fisheries and Aquatic Resources (BFAR) Regional Office - 8.

PAUL CORDETA
 (Signature above Printed Name)

PLEASE QUOTE PER: ITEM

ITEM NO.	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	UNIT OF MEASURE	APPROVED BUDGET OF THE CONTRACT (ABC)	SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX		
					FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)
					UNIT PRICE	TOTAL PRICE	
1	Joint Assy, LWR Ball	2	piece	6,000.00			
2	Joint Set, FR Upr Ball	2	piece	6,000.00			
3	Disc, FR	2	piece	24,000.00			
4	Pad Kit, Disc Brake L/Fitting Parts, FR	2	piece	7,000.00			
5	Shoe kit, Brake, RR	2	piece	9,000.00			
6	Element, Air Refiner	2	piece	5,000.00			
7	Element Sub-Assy, AI	2	piece	4,000.00			
8	Oil Filter IMV	4	piece	4,000.00			
9	Element Assy, Fuel F	2	piece	5,000.00			
TOTAL :				70,000.00			

TERMS AND CONDITIONS:

- That the winning bidder shall deliver the items listed above to PFO- Eastern Samar, Brgy. Sto. Nino Guiuan Eastern Samar.
- That the winning bidder shall deliver the items NEW.
- That the winning bidder shall deliver the items within 30 days upon receipt of written notice.
- That the winning bidder shall deliver the items during office hours (8:00AM-5:00PM) from Monday to Friday.
- Payment shall be made after the delivery of all the items, paper processed, and inspected by authorized BFAR8 personnel.

GENERAL CONDITIONS:

- All entries must be **legible, preferably typewritten**;
- Bidders must submit eligibility documents indicated in the **CHECKLIST** below;
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 * **Your Company Name** * **PR Number (Indicated above)** * **Bid Opening Date & Time**
- Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award/ Purchase Order (Indicate days of delivery in the Bidder's Certification Box)
- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- Price offer validity shall be for a period of three (3) months from the Bidder's RFQ date;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
- Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before processing of payment;
- Failure to comply** with these conditions shall mean **DISQUALIFICATION** of your bid proposal.
- Terms of Payment:** At least thirty (30) days upon complete delivery of the items/ services through check or online payment.

CHECKLIST OF DOCUMENTARY REQUIREMENTS	
<input type="checkbox"/>	Mayor's/Business Permit
<input type="checkbox"/>	Philgeps Registration No.
<input type="checkbox"/>	Omnibus Sworn Statement (OSS)
<input type="checkbox"/>	Income tax return
<input type="checkbox"/>	NFCC
<input type="checkbox"/>	PCAB License
<input type="checkbox"/>	Curriculum Vitae/ Professional License

END-USER: DAN DE SAN MIGUEL
 PLACE OF DELIVERY: PFO - Eastern Samar, Brgy. Sto. Niño, Guiuan, Eastern Samar
 DELIVERY PERIOD: Within 30 days from receipt of Purchase Order
 Prepared by: cdbt

**SUPPLIER/ CONTRACTOR/ CONSULTANT
(BIDDER'S CERTIFICATION BOX)**

Date: _____

After having carefully read and accepted your General Conditions, I/ We quote you on the lot/s and/or item/s at price/s noted above for immediate delivery and shipment which can be made within the delivery period required herein, or as I/We offered below, whichever is preferred by BFAR-8, from receipt of the Notice to Proceed (NTP).

DELIVERY PERIOD: _____ **DAYS**

 Signature above Printed Name of Authorized Representative

 Position/ Designation

 Company Tel./ Fax/ Mobile No.

 Company Tax Identification No. (TIN)

 PHILGEPS Registration Number