

Republic of the Philippines
 Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES 8
 BIDS AND AWARDS COMMITTEE (BAC) Office
 MRGP Commercial Bldg., Brgy. 77 Marasbaras, Tacloban City
 E-mail: bfar8bac@gmail.com

REQUEST FOR QUOTATION

Alternative Mode of Procurement

S53.9 NP- Small Value Procurement

* Bidder may submit a separate sheet if necessary

Date: APRIL 26, 2024
 RFQ No.: 24-0230
 PR No.: R8 24-04-0258
 Philgeps Ref. No.: 10790660

 Company Name

 Complete Company Address

To whom it may concern :
 Please quote your lowest price/s on the lot or item/s listed below, subject to the **GENERAL CONDITIONS** indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative to the address listed above **not later than:** _____ at _____.
 Very truly yours,

ATTY. REA ABIGAIL M. CANDIDO
BAC CHAIRPERSON

AUTHORIZED CANVASSEER'S CERTIFICATION
 This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the **Request for Quotation (RFQ)** in accordance to the guidelines (including the attachment by the bidder of **Documentary Requirements** in the **CHECKLIST** below) in securing prices for the Bureau of Fisheries and Aquatic Resources (BFAR) Regional Office - 8.

PAUL CORDETA
 (Signature above Printed Name)

PLEASE QUOTE PER: LOT

| LOT NO. | ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS) | QTY | UNIT OF MEASURE | APPROVED BUDGET OF THE CONTRACT (ABC) | SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX | | |
|----------------|--|-----|-----------------|---------------------------------------|--|-------------|--|
| | | | | | FINANCIAL PROPOSAL (Indicate the Price Offer) | | TECHNICAL PROPOSAL (Indicate Brand/Model Offer) |
| | | | | | UNIT PRICE | TOTAL PRICE | |
| LOT 1 | | | | | 52,200.00 | | |
| | SEAWEED LABORATORY SUPPLIES | | | | | | |
| 1 | Alcohol 70% solution (500 ml) | 20 | bottle | | | | |
| 2 | Chlorine powder, 1 kg | 5 | kilo | | | | |
| 3 | Detergent powder (1kg /pack) | 20 | pack | | | | |
| 4 | Paper towel (interfold hand towel, (175 folds) 2 ply only | 50 | pack | | | | |
| 5 | Plastic water dipper | 10 | piece | | | | |
| 6 | Tissue paper 2,ply (12roll/pack) | 30 | pack | | | | |
| 7 | Utility basin 10L (white) | 10 | piece | | | | |
| 8 | Up and down Rashguard Large size | 11 | set | | | | |
| 9 | Up and down Rashguard Medium size | 11 | set | | | | |
| 10 | White Chopping Board, Plastic, 12in L x 6in W, 1in thickness | 10 | piece | | | | |
| LOT 2 | | | | | 26,650.00 | | |
| | SEAWEED LABORATORY SUPPLIES | | | | | | |
| 1 | #22 Scalpel Handle, Stainless Steel (good quality, heavy duty) | 5 | piece | | | | |
| 2 | Disposable medical head cap 100 pcs/box | 10 | box | | | | |
| 3 | Heavy duty stainless scissors | 5 | piece | | | | |
| 4 | Laboratory slippers (sizes: 6, 7, 8, & 9) 2 pcs each size | 8 | pair | | | | |
| 5 | Laboratory white gown (sizes: S, M, L, & XL) | 10 | piece | | | | |
| 6 | Stainless steel Forceps, 5 1/2 inches | 20 | piece | | | | |
| 7 | Surgical gloves, lightly-powder nitrile examination gloves, 50/box fully-textured, ambidextrous, for medical use, non-latex, non-sterile, medium | 10 | box | | | | |
| TOTAL : | | | | 78,850.00 | | | |

TERMS AND CONDITIONS:

1. That the winning bidder shall deliver the items to BFAR 8-Regional Office, Marasbaras, Tacloban City
2. That the materials must be brand new and in good condition;
3. That the winning bidder shall deliver the items within 30 days upon receipt of the Purchase Order;
4. That the winning bidder must specify the technical description and brand being offered;
5. That the payment shall be made after the complete delivery of items, inspected by BFAR's duly authorized representative, documents completed, and papers processed.

GENERAL CONDITIONS:

1. All entries must be legible, preferably typewritten;
2. Bidders must submit eligibility documents indicated in the CHECKLIST below;
3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 * Your Company Name * PR Number (Indicated above) * Bid Opening Date & Time
4. Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award/ Purchase Order (Indicate days of delivery in the Bidder's Certification Box)
5. Items delivered must have warranties for unit replacements, parts, labor or other services;
6. Price offer validity shall be for a period of three (3) months from the Bidder's RFQ date;
7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
8. Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before processing of payment;
9. Failure to comply with these conditions shall mean **DISQUALIFICATION** of your bid proposal.
10. **Terms of Payment:** At least thirty (30) days upon complete delivery of the items/ services through check or online payment.

| CHECKLIST OF DOCUMENTARY REQUIREMENTS | |
|---------------------------------------|--|
| _____ | Mayor's/Business Permit |
| _____ | Philgeps Registration No. |
| _____ | Omnibus Sworn Statement (OSS) |
| _____ | Income tax return |
| _____ | NFCC |
| _____ | PCAB License |
| _____ | Curriculum Vitae/ Professional License |

END-USER: VICENTA Z. PROJIMO
 PLACE OF DELIVERY: BFAR8 - Regional Office, Marasbaras, Tacloban City
 DELIVERY PERIOD: within 30 days from receipt of Purchase Order
 Prepared by: cdbt

SUPPLIER/ CONTRACTOR/ CONSULTANT (BIDDER'S CERTIFICATION BOX)

Date: _____

After having carefully read and accepted your General Conditions, I/ We quote you on the lot/s and/or item/s at price/s noted above for immediate delivery and shipment which can be made within the delivery period required herein, or as I/We offered below, whichever is preferred by BFAR-8, from receipt of the Notice to Proceed (NTP).

DELIVERY PERIOD: _____ DAYS

 Signature above Printed Name of Authorized Representative

 Position/ Designation

 Company Tel/ Fax/ Mobile No.

 Company Tax Identification No. (TIN)

 PHILGEPS Registration Number