Republic of the Philippines
Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES 8
BIDS AND AWARDS COMMITTEE (BAC) Office
3rd Floor MRGP Commercial Bldg., Marasbaras, Tacloban City
E-mail : bfar8bac@gmail.com

REQUEST FOR QUOTATION

ALTERNATIVE METHOD OF PROCUREMENT:

S53.9 NP- Small Value Procurement

** Bidder may submit a separate sheet if necessary*

Date: MAY 4, 2024
RFQ No.: 24-0235
PR No.: R8-24-04-0285
PHILGEPS Ref. No.: 10819431

Company Name

Complete Company Address

To whom it may concern:
Please quote your lowest price/s on the lot or item/s listed below, subject to the GENERAL CONDITIONS indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative
to the address listed above not later than: _____
at _____

Very truly yours,

ATTY. REA ABIGAIL M. CANDIDO
BAC CHAIRPERSON

AUTHORIZED CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation(RFQ) in accordance to the guidelines (including the attachment by the bidder of Documentary Requirements in the CHECKLIST below) in securing prices for the Bureau of Fisheries and Aquatic Resources (BFAR) Regional Office - 8.

PAUL CORDETA
(Signature above Printed Name)

PLEASE QUOTE PER: **LOT**

LOT No.	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY.	UNIT OF MEASURE	APPROVED BUDGET FOR THE CONTRACT (ABC)	SUPPLIER/ CONTRACTOR/ CONSULTANT'S PROPOSAL BOX: FINANCIAL PROPOSAL (Indicate Price Offer) UNIT PRICE	TOTAL PRICE	TECHNICAL PROPOSAL (Indicate Brand/ Model Offer)
LOT 1							
	Vehicle Parts for NISSAN NAVARRA (Plate # SGM 926)						
1	Wiper Blade	1	set				
2	Turbo Charger Assy	1					
3	Ball Joint , Lower	2	unit				
4	Ball Joint, Upper	2	unit				
5	Air Cleaner	1	set				
6	Brake Pad	1	set				
7	Brake Shoe	1	set				
			Subtotal	72,550.00			
LOT 2							
	LABOR AND MATERIALS in the repair of RP vehicle Toyota Innova with Plate # SGN 159 Scope of Work: -Exhaust Gas Recirculation (EGR) Cleaning -Intercooler Cleaning -Intake Manifold Cleaning -Suction Bulb Cleaning -Fuel Line Cleaning -Pump Cleaning -Change Fuel Filter -Check-up Selector Cable (Reverse and First Drive)	1	lot				
			Subtotal	17,000.00			

	LOT 3						
1	Allen Wrench	1	piece				
2	Long Nose Pliers	1	piece				
3	Pliers	1	piece				
4	Back Wrench 17 x 19	1	piece				
5	Combination Wrench 10	1	piece				
6	Combination Wrench 12	1	piece				
7	Combination Wrench 14	1	piece				
8	Combination Wrench 9	1	piece				
9	Socket Wrench 19	1	piece				
10	Socket Wrench 14	1	piece				
11	Screw Driver	2	piece				
			Subtotal	**4,550.00**			
			TOTAL	**94,100.00**			

Terms and Conditions:

LOT 1

1. That the winning bidder shall deliver the items to BFAR 8, Tacloban City.
2. That the winning bidder shall follow the correct specification of the parts needed for the repair of the NISSAN NAVARRA. That the end-user may reject the item which are non-compliant to the said specification.
3. That the winning bidder shall deliver the items within 10 Calendar days from receipt of the Purchase Order.
4. That payment shall be made after FULL Delivery, inspected and accepted by BFAR 8 authorized representative and papers processed.

LOT 2

1. That the winning bidder shall provide the necessary materials needed in the repair of the said vehicle
2. That the winning bidder shall follow the above SCOPE OF WORK
3. That thte work shall be done in a period of 5 CD
4. That payment shall be made after labor services have been satisfactorily rendered, inspected and accepted by BFAR 8 representatives and papers processed

LOT 3

1. That the winning bidder shall deliver the items to BFAR 8, Tacloban City.
2. That the winning bidder shall follow the correct specification of the tools for Toyota Fortuner SAB 7976. That the end-user may reject the item which are non-compliant to the said specification.
3. That the winning bidder shall deliver the items within 10 Calendar days from receipt of the Purchase Order.
4. That payment shall be made after FULL Delivery, inspected and accepted by BFAR 8 authorized representative and papers processed.

GENERAL CONDITIONS:

1. All entries must be legible, preferably typewritten;
2. Bidders must submit eligibility documents indicated in the CHECKLIST below;
3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

* Your Company Name * PR Number (Indicated above) * Bid Opening Date & Time

4. Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award/ Purchase Order (indicate days of delivery in the Bidder's Certification Box)
5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
6. Price offer validity shall be for a period of three (3) months from the Bidder's RFQ date;
7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
8. Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before processing of payment;
9. Failure to comply with these conditions shall mean DISQUALIFICATION of your bid proposal.
10. Terms of Payment: At least thirty (30) days upon complete delivery of the items/ services through check or online payment.

	CHECKLIST OF DOCUMENTARY REQUIREMENTS
	Mayor's/Business Permit
	Philgeps Registration No.
	Omnibus Sworn Statement (OSS)
	Income tax return
	NFCC
	PCAB License
	Curriculum Vitae/ Professional License

END-USER: JENNIFER G. CHAN

PLACE OF DELIVERY: BFAR8 Tacloban City

DELIVERY PERIOD: Lot 1 - 10 CD from receipt of PO; Lot 2 - services shall be done in a period of 5 CD;

Prepared by: cdbt

SUPPLIER/ CONTRACTOR/ CONSULTANT (BIDDER'S CERTIFICATION BOX)

Date: _____

After having carefully read and accepted your General Conditions, I/ We quote you on the lot/s and/or item/s at price/s noted above for immediate delivery and shipment which can be made within the delivery period required herein, or as I/We offered below, whichever is preferred by BFAR-8, from receipt of the Notice to Proceed (NTP).

DELIVERY PERIOD: _____ **DAYS**

Signature above Printed Name of Authorized Representative

Position/ Designation

Company Tel./ Fax/ Mobile No.

Company Tax Identification No. (TIN)

PHILGEPS Registration Number